



February, 2011

Malibu Little League

Dear Team Parent:

On behalf of the Malibu Little League, we would like to thank you for volunteering your time and efforts in helping to make this 2011 baseball/softball season a wonderful experience for all involved!

This packet should serve as a guideline, briefly explaining your responsibilities as a Team Parent throughout the season.

Please do not hesitate to contact me with any questions or problems that may arise at any time during the season.

Again, thank you so much, and we look forward to a great Little League season!

Sincerely,

Cheryl Azoulay, Parent Auxiliary

[cherylazoulay@gmail.com](mailto:cherylazoulay@gmail.com)

(310) 924-8157

## **FIRST GENERAL MEETING**

This is scheduled for Wednesday, February 16<sup>th</sup> at 7:00pm in the Juan Cabrillo auditorium, for all managers, coaches, and team parents. We will review these guidelines and any questions you might have. Dr. David Eisner is going to give a very important safety presentation that has been mandated by the Safety Commissioner for all managers to attend. It is strongly recommended that coaches and team parents attend this for the benefit of our children.

## **COMMUNICATION**

As you receive information from your manager or Little League Board, it is important to contact all your team families by either calling and/or emailing them to keep them up to date on all changes and events that occur throughout the season.

## **WEBSITE**

The season schedule and other information can be found on the website:

[www.malibulittleleague.org](http://www.malibulittleleague.org)

## **OPENING DAY**

Make sure everyone on your team knows that Opening Day is **Saturday, March 5th**. The Opening Day ceremony begins at **10:30am**. As Team Parent you are responsible for making sure your team is assembled by 10:30 on the grass perimeter of the Major's field. The program consists of a few speeches, the National Anthem, team introductions, etc... and should run about an hour. Most (usually all) teams have a homemade sign or a professionally printed banner with the team name for the kids to hold up and cheer when their team is announced, and you are responsible for ordering/making the banner, or finding someone on the team to make one. Please maintain your team's sportsmanship etiquette of not booing the other teams.

## **PHOTO DAY**

Opening Day is also Photo Day. Please have your order forms distributed to your team ahead of time. You will be emailed a schedule with the team's appointed time, and this will also be posted on the website. **PLEASE HAVE YOUR TEAM ASSEMBLED 20 MINUTES PRIOR TO THE SCHEDULED TIME.** Remind your families to allow extra time for parking. Players must be in full uniform. All forms need to be filled out beforehand, and if any extra photos are purchased, checks should be made out to Legends Photography. Photos will be taken at the far end of the field opposite the parking lot. If a team player is not be able to attend, there will be a photo make-up day (date and time TBA).

## **UNIFORMS**

The coaches/managers will be responsible for distributing them to each player on their team. All uniform questions should be directed to either your coach/manager or Connie Connors at [connieconnors@aol.com](mailto:connieconnors@aol.com)

### **ACTION PHOTOS**

There will be action photos taken for every team throughout the season. I will let you know the dates they will be on the field for your team so you may inform your families. When the photos are ready the team parent will be given a binder with all the player's photos for sale. Please make sure every parent sees the book and has an opportunity to purchase photos. For their efforts in coordinating the photos and payments, the team parent will receive all photos of their child for \$10.00. If six families or more purchase from the Action Photo Book then you will receive all your photos free of charge. This is a fund raising effort and Malibu Little League receives a portion of all proceeds.

### **SNACK SHACK**

The Snack Shack is a fundraising venture for Malibu Little League and as such, parent-provided team snack schedules should not be implemented.

### **SPONSOR PLAQUE**

If your team has a sponsor, you will receive a sponsor plaque included in your package of photos from Legends Photography. It is your responsibility to present this to your sponsor (perhaps with a few players dressed in uniform). Contact your sponsor for an appointment to hand deliver it to them, or invite them to a game to throw out the first pitch, then present it to them in front of the team. Another suggestion is to take a photo of your sponsor and team and send it to the Malibu paper (they frequently call and ask for photos). It's free publicity for everyone and we could not operate our League without the generosity of our sponsors.

### **GAME SCORE KEEPING**

The team parent is responsible for finding volunteers to keep score for your team at every game. This should be assigned before the first game, as well as back ups in the event the scorekeeper will not be able to attend every game. When you are the Home Team the scorekeeper picks up the official scoring book for your division from a black box on the tables in front of the Snack Shack, then returns it to the Snack Shack after each game. If you are the visiting team then you will get the scoring book from your manager. If you are unable to find someone to keep score, please notify your manager immediately.

Managers are responsible for reporting the game scores so they can be posted on the website. For information or help on keeping score, go to the League website, click on "Parents" in the header, then "Score Keeping".

### **TEAM ROSTER AND SCHEDULE**

Please distribute a team roster and game/practice schedule to all your players' parents. Keep a schedule on hand at practices and games.

### **SAFETY CODE HANDOUTS**

One copy has been provided for each team manager. This handout includes the "Parent Code of Conduct" and the "Little League Baseball Safety Code".

## **MEDICAL RELEASE FORMS**

In the event of an emergency, it is required that every team has a form for each player with a hard copy signature from a parent. A complete set of these forms is to be given to the manager before the first practice and must be kept on site for EVERY practice and game.

## **TROPHIES**

It is extremely important to review all names carefully to reduce the number of errors that occur each year. Your list of team names will be redistributed to you toward the end of the season. Please verify the spelling for each and every player, manager, and coach as it should appear on their trophies.

## **CLOSING DAY CEREMONY AND END OF THE SEASON PARTY**

Closing Day date and time will follow as the season progresses. Every team usually has an end of the season party to hand out their trophies. Some teams simply stay after their last game and have a special lunch or treat. Other teams might meet at another location or home and have a more private gathering. Some teams have their party on the field after Closing Day ceremonies. You are responsible for organizing whatever your team decides to do. Prior to your celebration, it is traditional to collect monetary contributions towards a gift or gift certificate for the manager and coaches, and present this token of appreciation to them at your end of the season party.

## **ALL STAR TEAMS**

Information will be distributed towards the end of the season.

*FOR ANY QUESTIONS OR CONCERNS ABOUT ANY OF THE INFORMATION PRESENTED HERE, PLEASE FEEL FREE TO CONTACT ME AT ANY TIME:*

Cheryl Azoulay  
(310) 924-8157  
[cherylazoulay@gmail.com](mailto:cherylazoulay@gmail.com)

**HERE'S TO A TERRIFIC 2011 LITTLE LEAGUE SEASON!**

